

PUBLIC FACILITIES PROJECTS

Scoring and Ranking Criteria – Maximum 700 points

1. NEED - Maximum 150 points

The CDBG Committee will score each pre-application or full application on the basis of perceived need.

a. High Need: 120 to 150 points will be awarded to applications which:

- address an already demonstrated significant problem which clearly affects health, and/or safety of the community or a targeted VL&LI group within the community;
- address a significant problem which in the immediate future is likely to affect health and/or safety; or
- address a situation in which all or the most critical services otherwise available cannot be provided because of architectural barriers or other physical impediments to persons with handicaps.

b. Moderate Need: 90 to 120 points will be awarded to applications which:

- address a potentially significant problem which could clearly and significantly affect health and/or safety, but the likelihood or immediacy is not clear or apparent;
- address an immediate problem of health and/or safety but where no life- threatening or serious health/safety problems can be anticipated; or
- address a situation in which services to the handicapped can be provided, but not fully, or only with major inconvenience and/or additional costs.

c. Low Need: 60 to 90 points will be awarded to applications which:

- address a problem which could significantly affect health and/or safety of the community, or a targeted VL&LI group within the community, but the likelihood or immediacy is not clearly documented or apparent.
- have not shown that services to the disabled cannot be provided with any more than minor inconvenience and/or costs.
- have not clearly shown that immediate or serious health and/or safety problems exist.

2. COMMITMENT - Maximum 125 points

The CDBG Committee will score each Application on the basis of perceived commitment. 90 to 125 points will be awarded for high commitment, 65 to 89 points for moderate commitment, and 0 to 64 points for low commitment. The following criteria will be considered:

- a. High Commitment: 90 to 125 points will be awarded to projects that demonstrate the applicant is asking for the minimum amount of grant funds and is, therefore, providing the maximum amount of local match funds. This can be shown by documenting all of the following:
 - 1) project cannot proceed without the requested funds;
 - 2) applicant can show it is without additional existing funds to fully fund or increase the local match to the project;
 - 3) other potential sources of funding assistance have been explored but no other sources of grants or affordable loans are likely or available to meet the immediate need.
 - 4) the problem is:
 - i. long standing or existing but the applicant has made all reasonable efforts to obtain local or other financing to address the problem; or
 - ii. immediate and unexpected, not reasonably foreseen by the applicant.
- b. Moderate Commitment: 65 to 89 points will be awarded to Applications which show grant funds are needed to proceed with the project and which meet most, but not all, of the criteria in 2.a. (above).
- c. Low Commitment: 0 to 64 points will be awarded to Applications that do not show grant funds are needed to proceed with the project, for which other funds are available, or which meet few of the criteria in 2.a. (above).

3. APPROPRIATENESS - Maximum 125 points

100 to 125 points to projects that meet each of the following criteria;
80 to 99 points to those that meet 6 of 7;
60 to 79 points to those that meet 5 of 7;
40 to 59 points to those that meet 4 of 7;
0 to 39 points to those that meet fewer than 4 of the 7 criteria.

- a. the project would address the best immediate solution to the problem;
- b. the project would provide the best long-term solution to the problem;

- c. the project would meet all federal and state requirements and standards;
 - d. the project appears to be cost effective considering the number of people to benefit versus the cost as compared to other projects;
 - e. cost estimates appear to be reasonable and are well documented;
 - f. project appears ready to proceed in a timely manner, with construction beginning in a 12-month period; and
 - g. applicant proposes to utilize an experienced and qualified administrator.
4. PERCENTAGE OF MINORITY LIVING IN PROJECT AREA – (Taken from US Census data located in American Fact Finder) – Maximum 100 points
- | | |
|---|------------|
| Communities with above 76% minority population | 100 points |
| Communities with 51% to 75% minority population | 75 points |
| Communities with 26% to 50% minority population | 50 |
| points Communities with below 26% minority population | 25 |
| points | |
5. PERCENTAGE OF VL and LI IN THE PROJECT AREA - Maximum 100 points One point for every percentage point of VL and LI population will be awarded.
6. PROJECT READINESS – Maximum 100 points
- | | |
|--|------------|
| Complete plans and proof of other funding committed | 100 points |
| Complete plans and other funding located – not committed | 50 points |
| Complete plans, other funding not located | 20 points |
| Other | 0 points |

HOUSING PROJECTS

Scoring and Ranking Criteria – Maximum 700 points

1. PROJECT NEED – Maximum 150 Points
- a. 101-150 points will be applied to proposals that demonstrate the project will address **all** of the following criteria:
 - (1) Thorough documentation is provided for the type of housing or work proposed, utilizing assessments, census, survey, market study, occupancy rates or other reliable and pertinent statistical data; and,

- (2) Meets both current and long-term benefit in addressing existing and future needs; and,
 - (3) Addresses, directly or indirectly, health and safety issues; and,
 - (4) The project will have significant impact on meeting the needs as documented.
 - b. 51-100 points will be awarded to proposals that substantially meet most of the above criteria and no major concerns are apparent with criteria it does not clearly meet.
 - c. 0-50 points will be awarded to proposals which meet few of the above criteria, or which significantly fail to meet one or more of the criteria.
2. FINANCIAL NEED – Maximum 150 points
- a. 101-150 points will be applied to projects that can document **all** of the following:
 - (1) The project cannot proceed without CDBG assistance, or failure to receive CDBG funds would significantly reduce the benefit, viability or impact, because the applicant or recipient does not have available the necessary financial resources, nor are future revenue sources likely to become available; and,
 - (2) The amount and the terms proposed or as may be offered, are reasonable and appropriate; and,
 - (3) Other potential sources of assistance have been explored and cannot provide the assistance necessary.
 - b. 51-100 points will be awarded to proposals that substantially meet most of the above criteria and no major concerns are apparent with criteria it does not clearly meet.
 - c. 0-50 points will be awarded to proposals that meet few of the above criteria, or which meet most criteria but one or more major concerns are apparent which affect the demonstrated financial need.
3. APPROPRIATENESS – Maximum 150 points
- a. 101-150 points will be applied to projects that can document **all** of the following:
 - (1) The proposed project represents a logical and cost-effective strategy for addressing the needs as documented considering the amount of funds being requested, the terms proposed, the number of people who will benefit, and the degree to which they will benefit; and,
 - (2) The applicant can document the sustainability and viability of the project, as can be documented that policies proposed, and/or financial information provided indicate the feasibility of the project and the ability to assure the

housing can be and will remain occupied, affordable and properly maintained;
and,

- (3) The project would meet all federal and state requirements and standards, as may apply; and,
- (4) Cost estimates appear to be reasonable and are well documented (based on either architect/engineer estimates or multiple vendor quotes as is appropriate).

- b. 51-100 points will be awarded to proposals that substantially meet most of the above criteria and no major concerns are apparent with criteria it does not clearly meet.
- c. 0-50 points will be awarded to proposals that meet few of the above criteria, or which meet most criteria, but one or more major concerns are apparent which affect the appropriateness.

4. PERCENTAGE OF MINORITY LIVING IN PROJECT AREA – (Taken from US Census data located in American Fact Finder) – Maximum 100 points

Communities with above 76% minority population	100
points Communities with 51% to 75% minority population	75 points
Communities with 26% to 50% minority population	50
points Communities with below 26% minority population	25
points	

5. PERCENTAGE OF VL and LI IN THE PROJECT AREA - Maximum 100 points

One point for every percentage point of VL and LI population will be awarded.

6. PROJECT READINESS – Maximum 50 points

Homes identified and other funding committed	50 points
Homes identified and other funding located – not committed	40 points
Homes identified and other funding not located	30 points
Other	0 points